

Hong Kong Tourism Board Tender Notice

Reference No.:	EPD15042024
Procuring Department:	Event and Product Development Department
Project Name:	Show Production Company for 2024 Hong Kong Wine & Dine Festival
Scope of Works/ Services:	<p>The Hong Kong Wine & Dine Festival, an annual celebration of epicurean delights by the Hong Kong Tourism Board (HKTB), takes place at the Central Harbourfront for five days on October 23-27, 2024.</p> <p>Visitors can expect a wide range of wine and food booths representing countries and regions from around the world. The event showcases the latest trends as well as Chinese wines and spirits that were making waves globally. Furthermore, food stalls serve up delectable local snacks and international dishes, which make for an unforgettable culinary journey set against the Victoria Harbour skyline. As the night unfolds, the stage continues to present a feast for the eyes, ears and mind with jazz and classical songs performed by international and local singers.</p> <p>In this regard, HKTB intends to engage a show production company with a proven track record to plan, co-ordinate, organize and produce live stage performance for the event.</p>
Collection of Project Brief/Specification and Tender Documents & Conditions:	<p>Hong Kong Tourism Board Address: 7/F, Citicorp Centre, 18 Whitfield Road, North Point, Hong Kong Contact Person: Mr. Dennis Chan Telephone No.: (852) 2807 6433 Email: dennis.chan@hktb.com</p> <p>Tenderers who wish to collect the tender documents shall write a letter on company letterhead together with contact details (including company name, name of contact person, email address of contact person) and a copy of Business Registration Certificate, send by email or fax to the above contact person of the Hong Kong Tourism Board. Upon collection of the Express of Interest letter, tenderer will receive an email notification via an e-tendering system SAP Ariba. Tenderers are required to register as registered user of SAP Ariba to view the Project Brief and Tender Documents & Conditions.</p>

Closing Date & Time:	Date: 20 May 2024 (Mon) Time: 12:00 noon (Hong Kong time) In the event of a typhoon signal No. 8 or above or rainstorm black warning is issued on the closing date before the closing time, the tender closing time will be postponed to the same time on the first working day immediately after the signal or warning is lowered.
Submission of Tender:	Tenders must be completed in accordance with the Tender Documents & Conditions. Tenderers must submit the tender electronically via the e-tendering system <i>SAP Ariba</i> . Late submission will not be accepted.
Tenderer must meet these minimum requirements:	Tenderer must possess solid experience in producing concert, entertainment programme or stage production in sizeable scale.
Tender Briefing:	Date: 23 Apr 2024 (Tue) Time: TBC Venue: Online Meeting by Teams Admission: Pre-registration is required. Please send the company letterhead with contact details to the HKTB contact person by email at dennis.chan@hktb.com or by fax at (852) 2503 6354 for registration.

You must comply fully with the Prevention of Bribery Ordinance (Cap. 201 of the Laws of Hong Kong).

Any information or communications between you and Hong Kong Tourism Board (HKTB) in connection with the captioned subject are private and confidential. You shall not disclose or otherwise divulge the same without our prior written consent.

HKTB reserves the right not to appoint any company to undertake the project. The lowest fee bid may not necessarily be accepted as the successful bid. HKTB is not responsible for any cost incurred by you in the preparation of the tender and in responding to this notice. HKTB reserves the right to change or cancel this notice without prior notice or liability to any parties. You will be deemed to have accepted these conditions if you respond to this notice.

This tender notice is available in HKTB website at <http://www.discoverhongkong.com/>

Dated 15 Apr 2024